

**Borrowdale Parish Council Minutes**

Minutes of the Bi-Monthly meeting of the Borrowdale Parish Council held in the Rosthwaite Institute on Wednesday 14<sup>th</sup> May 2014

**Present:** Andrew Webb (in the Chair), Gary Metcalfe (Vice-Chair) David Hindmarch, Trevor Dowson, Nigel Dixon, Gill Brocklesby,

**In Attendance:** Becx Carter (Clerk), Mr J Weir,

**Apologies:** John Bennett, C/Cllr A Lysser, B/Cllr Hillary Hope, Pete Barron, Jeff Hall

**37/14 Apologies for absence**

Apologies were received from the above-mentioned people

**38/14 Request for Declarations**

None received

**39/14 Declarations of Interest**

None

**40/14 Approval of Minutes of the meeting held on the 26<sup>th</sup> March 2014**

All members had received a copy of the minutes to read.

**Resolved:** The minutes of the meeting held on the 16<sup>th</sup> March 2014 were confirmed as a true & accurate record, and as such were signed by the Chairman.

**42/14 Actions Reports/Update from Councilors & Clerk**

Unless mentioned below all actions from previous minutes are deemed to have been completed.

6.i- Badminton Club-ongoing- Still waiting for quotes on the floor works

**Action: TD/DH to continue work on this matter**

6.ii- Toilets- An email has been received from the National Trust stating that the additional 50p parking cost from the car park at Rosthwaite equates to 1900 paying visitors and equals £960 in revenue. This fee doesn't even cover the cost of the repairs that have been undertaken over the winter. Each toilet block costs in excess of £1000 a year in cleaning supplies without even considering staff time.

It was noted at the meeting that a local resident was currently cleaning/locking up the Rosthwaite toilets.

**Action: BC to write to the National Trust to ask what the arrangements are for the current season.**

It is likely that this item will crop up on future agendas as there is no obvious way forward, as the National Trust's budgets are restricted, and the Parish Council can't afford to take on the running of the toilets.

6.iii- SSSI Lodore Woods- The clerk has received one report back from the Land Registry and has filed the relevant subsequent forms with the land registry and is waiting for their response.

**Action: Clerk to continue working on this matter.**

6.iv- Housing/National Trust- Andrew Thompson is waiting to discuss the issues raised at the last meeting with his new line Manager before he provides us with a response.

**Action: ongoing- Clerk to re-agenda this for the next meeting by which a response should have been received from Andrew Thompson & his line manager).**

**43/14 Public Participation**

Police Report- A written report was received from the police stating that 2 incidents had occurred since the last Borrowdale Parish Council meeting.

No other matters were raised.

#### **44/14 Borrowdale Road**

Queries had been raised regarding the new wooden fence that has been erected on top of the new retaining wall that CCC Highways have been working on.

The Clerk & C/Cllr Lysser have been in contact with CCC Highways on this matter. Highways have confirmed that the fence is necessary for health & safety purposes, and doesn't require planning. They further confirmed that they had made the decision to erect a wooden fence as opposed to a metal one (which would have been higher) as it was in keeping with the area.

**Resolved:** to re-agenda this item for the March meeting in 2015 to re-consider the situation and if there have been no incidents by this time to request highways lower the fence.

#### **45/14 Broadband**

A Stage 5 Community Broadband meeting was held between the clerk, Geoff Davies from the Derwent 7, CCC Connecting Cumbria Team & BT Broadband.

At this meeting further estimated detail was provided on which post code areas within Borrowdale were likely to receive superfast broadband and which would not. This information is at the moment only estimates/best guess as the planning process hasn't commenced for Borrowdale yet.

It was agreed that the only way for Borrowdale to try and strengthen its case for the need for superfast broadband would be to provide information to CCC Connecting Cumbria team on any small businesses (non tourism or agriculture related) run in the area.

The clerk informed the meeting that as soon as an agreed form of caveats have been agreed with CCC & BT a written report on this meeting will be circulated.

**Resolved;** that once the written report has been circulated by the clerk that councilors and the clerk work together to speak with local residents to identify a list of relevant businesses.

**Action: Clerk to write this meeting up when the relevant caveats are received**

**Action: Clerk to suggest a methodology for speaking to local residents.**

**Action: All to work with the clerk on compiling this data before the July 2014 meeting.**

#### **46/14 Community Voluntary Projects**

No suggestions were received

JB confirmed via email that he had been in touch with the Community Payback team who confirmed they would be unable to undertake the footpaths works due to health & safety hazards (traffic lights on the road would be needed etc)

#### **47/14 Correspondence.**

Unless listed below all correspondence listed on the agenda is noted as having been received by no action was required.

-Support for proposal under the Sustainable Communities Act- **Resolved:** That Borrowdale Parish Council email in support of this.

**Action: Clerk to respond to the email**

-Opening of Keswick Museum & Art Gallery-**Resolved:** That Gill Brocklesby attend on behalf of Borrowdale Parish Council

#### **48/14 Finance**

### a) Accounts for payment

The following items were authorized for payment and all cheques were signed by two signatories:

Chq Ref	Supplier	Total
1	Jackie Knights- Internal Audit Fees	£25.00
2	KCS- Ink & Paper	£42.90
3	Becx Carter- Expenses	£21.70
4	Cumbria Payroll Services- PAYE Services	£14.00
5	HMRC (PAYE)	£118.40
6	Becx Carter- Salary Qtr 1	£474.42
7	AON- Insurance for 14/15	£265.74
	<b>Total</b>	<b>£794.07</b>

**b) Insurance quotations for consideration**

Quotations had been received from three companies (all based on the current insurance policy)

Hiscox Via Came & Co- £331.58  
Zurich (Current provider) - £456.26  
AON - £265.74

Nigel Dixon proposed that the AON quote be accepted; this was seconded by Gary Metcalfe.

**Resolved;** that insurance for 14/15 be taken out with Aon as per their quote.

**Action: Clerk to process this.**

## 49/14 Election of a member to the LDNPA

All members of the Parish Council present received a secret ballot paper detailing the three candidates.

A secret ballot was then conducted the results were: 5 in favour of Dr Geoff Davies, 1 in favour of Mr Paul Titley.

The Ballot Paper was duly completed and signed by the clerk and chairman.

### **Action: Clerk to submit the ballot paper**

## **50/14 Planning Matters & Consultations**

There were no planning applications for consideration.

The following decisions were noted:

Hazel Bank Hotel, Rosthwaite 7/2013/2301- Extension and alterations to existing hotel & creation of 3 bedroom owners flat- GRANTED WITH CONDITIONS

Lodore Hotel 7/2013/2326-Erection of building to house biomass boiler & Woodchip store- GRANTED WITH CONDITIONS

## **51/14 Reports back from linked groups**

**Grange Lampposts**- Despite continuing efforts from Jeff Hall & the clerk no further match funding has been found.

**Resolved:** That the £2k be returned to Cumbria County Council

**Action: BC to contact Cumbria County Council to establish the process for returning these funds.**

*Derwent 7 – No further updates received, the AGM of the Derwent 7 will take place on Monday 16<sup>th</sup> June,*

*Borrowdale Whole Valley Planning Group-* No further updates.

*Rosthwaite Institute Committee Annual Report-* A copy of the audited accounts for the Rosthwaite Institute for 13/14 were received by Borrowdale Parish Council. Confirmation had been received from the Institute Committee that they had organized insurance for the building for the up coming financial year.

Gill informed the meeting that a meeting was taking place on the 15<sup>th</sup> May with an architect who is to come up with some draft plans for making the building more user friendly, these plans will then be considered at an open (public) weekend. Depending on the outcome of this meeting fund raising would commence.

**Action; Gill to keep councilors up to date with the progress on this matter, and to circulate the date for the open weekend once it is set.**

#### **52/14 Upcoming Dates**

Derwent 7 Cluster Group AGM- Monday 16<sup>th</sup> June at 19:00

Lake District National Park Distinctive Area Tour (North) -11<sup>th</sup> September

#### **53/14 Councillor Matters**

Andrew raised a query on if there are any War Memorials within the parish that need restoration in light of the WWI anniversary.

It was agreed that all to check local war memorials and if any appear to need works to contact the clerk.

The council expressed a willingness to provide a small amount of funding towards works if required.

#### **54/14 Date of Next Meeting**

Wednesday 30<sup>th</sup> July 2014

The meeting closed at 20:55